Calhoun County Sheriff's Office

Attorney Visitation Instructions

gettingout			HELP LOGIN English
		Enter your email address and password	
		No Account Yet?	
		CREATE ONLINE ACCOUNT Already verified with Telmate but don't have a login? Click the "Create Online Account" button to create one.	
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- 1. Open visit.telmate.com
- 2. Click "Create Online Account".

getting		HELP	<u>Login</u>	English	
	Agreements				
	You must agree to these 4 statements before you can proceed:				
	I am over the age of 18.				
	I understand Telmate allows direct communications with residents of jails and detention centers.				
	I have read, and agree to the Telmate Terms of Service and Privacy Policy				
	If applicable, the only method of communication which offers the protection of privileged attorney-client communication is telephone communication. (Attorneys - a number of facilities offer privileged attorney-client communications. You must inquire and confirm with the facility staff before utilizing any Tolenda purchas. Nov and all differs contents or information before the construction and confirm with the facility staff before utilizing any Tolenda purchas.				
	messaging system or video visitation system or any other method, may be accessed, reviewed, searched, used, recorded, copied, viewed, listened to, displayed, or distributed by telmate correctional facility staff, or agents of law enforcement, as permitted by law. You hereby acknowledge your				
	awareness of, understand, and consent to all such activity. NOTE: All boxes MUST be checked before you can create an account.				
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3. Check all four boxes and then click "I Agree" to continue the registration process.

gettingout			HELP LUGIN Eng
1. B/	ASIC INFO 2. ADDITIONAL INFO 3. CONFIRM		
	Please provide some information about yourself: We need some basic information to setup your account. Information provided is not provided to other members, unless you of *Indicates a required field First Name* Sample Last Name* Attorney Your Phone Number* © Lotal (cocipocococo) International 2562418020 Email Addres* jeffrey@calcoso.org	county* United States of America Password*(minimum 8 characters) oowere Password Confirmation* oowere Last 4 digits of StN* oowere Last 4 digits of StN* oowere Jacode* 36201 Date of Birth* 1 1 You must be at least 18 years old	
		NEXT	

4. Complete the form and click "Next".

getting out		HELP LO	DGIN Engl	Jsh 🔽
	<page-header><form><form><form><form><form><form></form></form></form></form></form></form></page-header>			

- 5. Complete the form.
- 6. Under the "Upload Photo or Scan Identification" section:
 - a. Click "Select Photo" if you have a photo already saved on your computer
 - b. Click "Take Picture" to use your laptop's built in camera
- 7. Click "Next".



8. Notate the Login Information provided and Click "Continue".

gettingout			MY ACCOUNT HELP LOGOUT English
gettingout	Welcome Back, Sample Attorney Phone Verification Your phone number: 2566-241-8020 CALL ME NOW Call Me Now does on the screen. TEXT ME NOW Click Text Me Now to send a text to your mobile phone. Reply to verify.	Email Verification When you gave us your email address, we sent you an email with a verification link. You must click the verification link to activate your account. The email address you gave us was: jeffrey@calcoso.org If you can't find the email, resend it by clicking here: RESEND EMAIL VERIFICATION	
	SKIP FOR NOW	If you entered the wrong email address, click here: CHANGE EMAIL ADDRESS Can't answer the phone right now? Inmates can still call ou. We'll just try to verify your phone number the first time an inmate calls.	
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- 9. Verify your telephone number using one of the two methods (Voice Call or Text)
- 10. Verify your E-mail address.
 - a. The system will send an E-mail with a verification link. If you do not receive the E-mail within a few minutes, use the "Resend…" or "Change…" as needed to complete the process.
- 11. The "Skip For Now" option is available, however, not recommended as it will prevent full use of the site until verification is complete.

getting out		HOME MY ACCOUNT HELP LOGOUT English
gettingout	MY ACCOUNT NEWS CALENDAR MESSAGES PHOTOS Image: Sample Attorney (Anniston, AL) Sample Attorney (Anniston, AL) No Profile Video yet. No Profile Video yet.	CONTACTS
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- 12. Account Setup is now complete and you are logged into the system.
 - a. When a visit is waiting a notification will appear under your name. Click the link provided to connect the visit.
- 13. E-mail Jail Administrator Eric Starr for attorney status approval at <u>estarr@calcoso.org</u> (If you have not already spoken with him)
- 14. Scheduling a Visit"
 - a. E-mail <u>asmith@calcoso.org</u> with the following:
 - i. Inmate's Name
 - ii. Requested Date/Time of Visit
 - b. You will receive confirmation for visit or an alternate time suggestion via E-mail
 - c. Weekend visits must be scheduled during the prior work week